



## Media Credential Protocol

Members of the media are required to follow the IHSAA tournament protocol in order to receive event privileges.

**Game/Site Credential:** (state tournament access at a single site)

- Credential will need to be picked up at the Media/Pass gate with proper ID/credential of media affiliate
- Credential must be RETURNED to Media/Pass gate or tournament manager
- FAILURE TO RETURN CREDENTIAL MAY RESULT IN LOSS OF FUTURE PRIVILEGES.

**Tournament Credential:** (state tournament access for multiple sites – sport specific)

- Request must be submitted by email 2 weeks prior to the start of the tournament. Send requests to **Mike Federico** at [federicom@idhsaa.org](mailto:federicom@idhsaa.org) and include the following information:
  1. Name and contact information of person attending event
  2. Name and contact information of media organization, including mailing address
- REQUESTS RECEIVED AFTER DEADLINES WILL NOT BE CONSIDERED
- Credentials will be mailed one week prior to the event
- All media personnel possessing a tournament credential are required to **sign in and out** of the Media/Pass gate
- Credentials are only valid for specific tournament and must be returned
- FAILURE TO RETURN CREDENTIAL MAY RESULT IN LOSS OF FUTURE PRIVILEGES.

## High School Media Protocol

Members of the school media (school newspaper/yearbook) will only be issued **site credentials** and must comply with the following:

- Credential will be picked up at the Media/Pass gate **by school administrator**
- Credential will be returned to Media/Pass gate at conclusion of game/event
- FAILURE TO RETURN CREDENTIAL MAY RESULT IN LOSS OF FUTURE PRIVILEGES.